



**ALABAMA STATE BOARD OF SOCIAL WORK EXAMINERS**  
**100 North Union Street, Suite 736**  
**Montgomery, Alabama 36130-1620**  
**Telephone (334) 242-5860**  
**www.socialwork.alabama.gov**

Karen Hester, Interim  
Executive Director

***NOTE: YOU MUST COMPLETE AND RETURN THIS ACKNOWLEDGEMENT BEFORE YOU CAN BECOME AN APPROVED CANDIDATE.***

I have read the rules and regulations concerning supervision of Licensed Bachelor Social Workers. ***I understand that once I am licensed***, I am required to have supervision as outlined in the Administrative Code; chapter 850-X-3.02.:

**Supervision Requirements for Bachelor Level Licensees:**

- (1) A minimum of four (4) hours per month of supervision is required for 24 months, to total 96 hours of required supervision. This supervision must be completed within a 36 month period beginning with employment for LBSW licensees. Supervision must be provided by an LGSW or LCSW. After 24 or more months (96 hours) of continuing supervision, an LBSW may engage in the practice of social work without further licensing supervision as long as the social worker remains in the same type of social work practice.
- (2) A contract must be negotiated between the supervisor and supervisee and is subject to the approval of the Board. A copy of the contract shall be provided to the Board, or, in the alternative, documentation signed by both parties which shall at a minimum include documentation of the following terms of the agreement:
  - (a) Method(s) of supervision to be provided;
  - (b) Type(s) of social work practice to be supervised;
  - (c) Number of hours supervised;
  - (d) Termination conditions.
- (3) If supervision is terminated by either party, the supervisor is responsible for completing the evaluation and termination forms within 30 days and forwarding them to the Board for review. The supervisor shall certify the total number of supervised hours at termination.

Additional information can be found on our website, [www.socialwork.alabama.gov](http://www.socialwork.alabama.gov), "Laws and Rules", Alabama State Board of Social Work Examiners Administrative Code".

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print name as on application

\_\_\_\_\_  
Date

**THIS FORM MUST BE SIGNED AND RETURNED  
BEFORE YOU BECOME AN APPROVED CANDIDATE.**