

**The Alabama State Board of Social Work Examiners
Board Meeting Minutes
October 24, 2017**

The regular meeting of the Alabama State Board of Social Work Examiners was held on October 24, 2017.

Board Chair, Sharrie Cranford, called the meeting to order at 9:30am.

There was a quorum of members present including:

District I representative Sharrie Cranford – Chair

District II representative Jennifer Venable-Humphrey – Vice Chair

District III representative Valeri White

District IV representative Amy Smith – Secretary

District V representative Dr. Michael Smith

District VI representative Marilyn Colson

District VII representative LaShea Cobb-England

Ellen Leonard, Board Legal Counsel, was present. Interim Executive Director Karen Hester was also present for the meeting.

Unless otherwise specified, all votes were taken by a show of hands. Proper notice for the meeting was provided to the Secretary of State and posted on the Secretary of State website.

Approval of Minutes:

Copies of the minutes from the September 8, 2017 meeting were reviewed. Valeri White made a motion to approve the minutes as corrected. Dr. Michael Smith seconded the motion. The motion passed unanimously.

Old Board Business:

- a. Interim Executive Director Karen Hester updated the Board on the status of complaints. There are currently ten (10) open complaints. Four (4) complaints have been closed. Of those ten (10) open complaints, four (4) are new complaints.

Following the update on complaints, Ms. Jennifer Venable-Humphrey requested the floor to acknowledge and express appreciation for the efforts of Ms. Karen Hester, Ms. Yvonne Lee, and the Board office staff in maintaining the day-to-day operations of the Board office in spite of the recent Executive Director vacancy that has occurred.

- b. Marilyn Colson made a motion to accept approval of new licenses issued since the last Board meeting. Jennifer Venable-Humphrey seconded the motion. The motion passed unanimously.
- c. Disciplinary hearings were delayed at this time as they had been scheduled for 10:00am and the meeting was ahead of schedule.

New Board Business:

- a. The Board received updates from individuals who had been invited to speak at conferences or programs. Jennifer Venable-Humphrey will be presenting at the Alabama Conference of Social Workers on the topic of "Pathway to Licensure" in February 2018. The Board discussed that the tabletop display has been located and will be utilized for upcoming events. Sharrie Cranford and Jennifer Venable-Humphrey will be sharing duties of attendance at the upcoming Delegate Assembly.
- b. An update was reviewed by Karen Hester regarding the Mobility Task Force for ASWB and its introduction at the Delegate Assembly. Following discussion, the Board reached an agreement regarding a delegate vote on this matter. The Board unanimously agreed that the delegate vote would only be in favor of the development of a Mobility Task Force if local Board involvement is elective. Otherwise, the representative delegate will not vote in favor.
- c. Ms. Yvonne Lee updated the Board on the Finance Report reviewing the FY2017 and 2018 budgets. Ms. Lee reviewed her current responsibilities with the Board to include the 2019 budget, payroll, fund accounting and purchasing.

The Board broke at 9:54am for disciplinary hearings, and reconvened at 11:27am.

- d. Dr. Michael Smith made a motion to offer Karen Hester the official Interim Executive Director's position on a trial basis through April 30, 2018 at 30 hours per week. Shea Cobb-England seconded the motion. Discussion was held regarding assuring that there would be office coverage on Fridays in Ms. Hester's absence. The Board also discussed succession planning suggesting that, at some point, an assistant to Ms. Hester might be brought in to provide adequate time for training on the duties of the Executive Director. Following discussion, the motion on the floor passed unanimously.
Ms. Karen Hester was offered the position of Interim Executive Director at 30 hours per week. Ms. Hester agreed to accept and serve in that capacity through the end of the calendar year.
- e. Karen Hester addressed the Board regarding issues surrounding renewal audits for licensure. The Board agreed to add a mechanism to the online and hard copy CE documents where the licensee can identify which CEs for their renewal period cover the required Clinical and Supervision requirements. The Board also agreed that CE providers would be notified in writing to read the definitions of clinical, supervision, and ethics continuing education, and identify courses offered that meet those definitions on their completion certificates and/or contact verification sheets. Sharrie Cranford made a motion to move from a one in five audit of licensure renewals to a one in ten audits of licensure renewals effective as soon as possible. Marilyn Colson seconded the motion. The motion passed unanimously.

PIP Applications:

- a. Lolita Boykin – Denied Social Casework
- b. Lyndsay Cogdill – Approved Social Casework, Approved Clinical Social Work, Denied Social Work Research, and Approved Social Work Administration
- c. Jennifer Cushinberry – Approved Clinical Social Work
- d. Marilyn Granville Davis – Approved Clinical Social Work
- e. Nicole Stephanie Kuzmicic - Approved Social Casework, Approved Clinical Social Work, Denied Community Organization, and Denied Social Work Administration
- f. Kimberly Thompkins Lewis – Approved Social Casework and Approved Social Work Administration
- g. Selena Michelle Miller – Approved Social Casework and Denied Clinical Social Work
- h. Rachel Mae Newman – Approved Clinical Social Work
- i. Tay A. Nielsen – Approved Clinical Social Work
- j. Jacquelyn Alisha Overstreet – Approved Social Casework and Denied Clinical Social Work
- k. Vivian Alicia Washington – Approved Social Casework and Approved Clinical Social Work
- l. Jessica Zimmerman – Approved Social Casework and Denied Social Work Administration

Requesting Reconsideration or Addition:

- m. Ashley Nicole May – Addition: Denied Community Organization and Denied Social Work Administration
- n. Laura Johnson – Addition: Denied Social Casework and Denied Social Work Administration

Other requests:

- a. Dr. Michael Smith made a motion that Kyla Hudson, LBSW be allowed a twelve month extension following her return to work on obtaining supervision. Valeri White seconded the motion. The motion passed unanimously.
- b. Dr. Michael Smith made a motion that Sherry Webb, LMSW, Takeya Latoya Wall, LBSW, and Patricia Corbitt, LMSW, be allowed sixty days to obtain the hours needed for their audit. Valeri White seconded the motion. The motion passed unanimously.
- c. Dr. Michael Smith made a motion that the ethics continuing education hours of Chloe Worthy, LBSW and Brittney Reynolds, LMSW be accepted toward their licensure renewal, and that processing of their renewals continue. Shea Cobb-England seconded that motion. The motion passed unanimously.
- d. Marilyn Colson made a motion that Denise S. Stanley, LMSW be informed that due to her failure to submit her continuing education hours as requested through her renewal audit, she no longer holds a valid Social Work license. Dr. Michael Smith seconded the motion. The motion passed unanimously.

Proposed dates for next Board Meeting: January 12, 2018 at 9:30am.

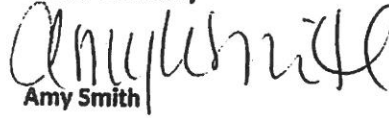
Valeri White made a motion to adjourn the meeting at 12:36pm. Dr. Michael Smith seconded the motion. The motion passed unanimously.

Board Chair



Sharrie Cranford

Board Secretary



Amy Smith