

The Alabama State Board of Social Work Examiners
Board Meeting Minutes
May 11, 2018

The regular meeting of the Alabama State Board of Social Work Examiners was held on May 11, 2018. Board Chair, Sharrie Cranford, called the meeting to order at 9:34am.

There was a quorum of members present including:

District I representative Sharrie Cranford – Chair

District II representative Jennifer Venable-Humphrey – Vice Chair

District IV representative Amy Smith – Secretary

District V representative Michael Smith

District VI representative Marilyn Colson

District VII representative LaShea Cobb-England

Ellen Leonard, Board Legal Counsel, was present. Interim Executive Director Karen Hester was also present for the meeting.

Unless otherwise specified, all votes were taken by a show of hands. Proper notice for the meeting was provided to the Secretary of State and posted on the Secretary of State website.

Approval of Minutes

Copies of the minutes from the March 2, 2018, meeting were reviewed. Marilyn Colson made a motion to approve the minutes as corrected. LaShea Cobb-England seconded the motion. The motion passed unanimously.

Old Board Business

- a. Interim Executive Director (ED) Karen Hester updated the Board on status of complaints. There are currently ten (10) open complaints. Two (2) have been assigned to the Investigator. Two (2) need to be set for a hearing. Six (6) are still being reviewed.
- b. Michael Smith made a motion to accept approval of new licenses issued since the last Board meeting. Jennifer Venable-Humphrey seconded the motion. The motion passed unanimously.
- c. Discussion was held by the Board regarding the progress toward filling the vacant Executive Director's position, and the upcoming second interviews. Sharrie Cranford made a motion to offer the Executive Director's position to Rachel Dickinson at Step 11 with a max at Step 12. Following Board discussion, Mrs. Cranford amended her motion to state that the Board offer the position of Executive Director to Rachel Dickinson conditional on approval by State Personnel. Dr. Smith seconded the motion. The motion passed unanimously.

- d. Michael Smith updated the Board regarding the status of the ASWB Alabama Mobility Worksheet. Dr. Smith advised that he has completed the worksheet and submitted it. He agreed to forward the worksheet to Board members by email for review.
- e. The Board reviewed a letter of appreciation sent to the Board by Laura H. Johnson.

New Board Business

- a. There were no updates regarding any Board member invited to speak at a conference or program.
- b. Karen Hester provided the Board with a Finance Report Update. She reports that the individual managing Board finances reports that the Board is in good shape financially. She will be present to meet with the Board at the next scheduled Board meeting.
- c. The Board discussed a concern raised by Board member, Valeri White, regarding BSW Supervisors and Supervision. Mrs. White had suggested a possible Code change regarding BSW students being supervised by BSW level supervisors. It was agreed that Mrs. White and Board President Sharrie Cranford would further review these concerns raised and present the Board with possible Code changes that might be necessary for consideration in the future.
- d. Interim Executive Director Karen Hester reviewed correspondence from Jack Hawkins, Jr., Ph.D., with Troy University. Board President Sharrie Cranford agreed to explore him possibly attending the Fall Board meeting to address the Board in person. Mrs. Cranford will contact Dr. Hawkins regarding that possibility.
- e. Interim Executive Director Karen Hester advised the Board that she had completed and returned the Letter of Agreement between the ASWB, and the Jurisdiction of Alabama.
- f. Interim Executive Director Karen Hester advised Board members of the 2017 ASWB Pass/Fail rates for Alabama Universities. After discussion and review of last year's rates, it was agreed by the Board that Interim ED Karen Hester would inquire with ASWB about any rules surrounding publication or sharing of each Institutions Pass/Fail rates. Further discussion regarding this matter was tabled until more information was obtained from ASWB. Following discussion, Jennifer Venable-Humphrey made a motion to send the 2017 ASWB Pass/Fail Rates to each Institution represented. After discussion regarding possible ASWB rules prohibiting disseminating those rates, Jennifer Venable-Humphrey amended her motion to state that the Board will disseminate the 2017 ASWB Pass-Fail Rates to each Institution represented provided there are no ASWB rules prohibiting such action. The motion passed unanimously.

Other requests

- a. Jennifer Venable-Humphrey made a motion to deny the request of Melody Powe to reinstate due to 19 years of noncompliance. LaShea Cobb-England seconded the motion. The motion passed unanimously.
- b. Sharrie Cranford made a motion to approve the request of the Institute for Natural Resources for CE credit for the following courses:

- a. Better Habits, Better Health: Preventing & Managing Chronic Illness – 6 hours
 - b. Brain Health: Mood, Metabolism & Cognition – 6 hours
 - c. Opioids & Marijuana: Managing a Nationwide Emergency
- Dr. Smith seconded the motion. The motion passed unanimously.
- c. Marilyn Colson made a motion that Mitzi G. Butler, LICSW, be allowed to use 3 CE hours of Ethics obtained outside of her renewal cycle to complete renewal of her license. Dr. Smith seconded the motion. The motion passed unanimously.
 - d. Sharrie Cranford made a motion that Christie L. Junkin, LBSW, be allowed to use 3 CE hours of Ethics obtained outside of her renewal cycle to complete renewal of her license. LaShea Cobb-England seconded the motion. The motion passed unanimously.
 - e. Michael Smith made a motion that Shannon J. Cameron, LBSW, be allowed an additional 60 days to complete the required 3 CE Ethics hours needed for licensure. LaShea Cobb-England seconded the motion. The motion passed unanimously.
 - f. Sharrie Cranford made a motion that Regina Scott, LBSW, be allowed to use 3 CE hours of Ethics obtained outside of her renewal cycle to complete renewal of her license. LaShea Cobb-England seconded the motion. The motion passed unanimously.
 - g. Michael Smith made a motion to approve the reciprocity request of Ashley Campbell. Jennifer Venable-Humphrey seconded the motion. The motion passed unanimously.
 - h. Michael Smith made a motion that the Board allow the request of Mary Ann Wilson, LMSW, to sit for the Clinical examination. Marilyn Colson seconded the motion. The motion passed unanimously.
 - i. Sharrie Cranford made a motion to approve the request of the Institute for Conscious Being for approval as a CE Provider. Following discussion by the Board regarding relevance to Social Work practice, Jennifer Venable-Humphrey seconded the motion. The motion passed unanimously.
 - j. Michael Smith made a motion to approve the request of the Institute for Natural Resources for full CE Provider status. Jennifer Venable-Humphrey seconded the motion. The motion passed unanimously.
 - k. Amy Smith made a motion to deny the request of Ashley Toland, LICSW, to use CE earned outside of her renewal cycle, and advise that she follow the reinstatement process as afforded and outlined within the Administrative Code. Jennifer Venable-Humphrey seconded the motion. The motion passed unanimously.
 - l. Sharrie Cranford made a motion on the request of Christopher Eugene Tate for reciprocity to grant his LMSW license that Mr. Tate be advised that he must appear before the Board to make his request in person. Marilyn Colson seconded the motion. The motion passed unanimously.

PIP Applications

- a. Amy Allon – Approved Social Casework and Clinical Social Work
- b. Jeffrey Caldwell – Approved Social Casework and Clinical Social Work
- c. Sarita Colvin – Approved Clinical Social Work
- d. Tekeisha Goggins – Tabled for reconsideration after gathering additional information
- e. Jessica Jenkins – Approved Social Casework and Clinical Social Work

- f. Sarah Jane Johnson – Approved Clinical Social Work
- g. Jennifer Jones – Approved Social Casework; Denied Clinical Social Work
- h. Cynthia Little – Approved Clinical Social Work; Denied Social Work Administration
- i. Tunisia London – Approved Social Casework, Clinical Social Work, Social Work Administration; Denied Community Organization, Social Work Research
- j. Maryellen Mayfield – Denied Social Casework & Clinical Social Work
- k. Brittani Polion – Approved Social Casework, Clinical Social Work, and Social Work Administration; Denied Community Organization
- l. Dietra Reynolds – Approved Social Casework; Denied Clinical Social Work
- m. Virginia Spradlin – Approved Social Casework, Clinical Social Work
- n. Tosca Toussaint – Approved Social Casework, Clinical Social Work
- o. Traci Treese – Approved Social Casework
- p. Laura Vaughn – Approved Social Casework, Clinical Social Work; Denied Community Organization, Social Work Research, and Social Work Administration
- q. Tyshelle Wilson – Approved Clinical Social Work; Denied Social Casework, Community Organization, Social Work Research, and Social Work Administration

Proposed dates for next Board Meeting: July 19, 2018, at 9:30am.

Possible Fall Board meeting was proposed for September 11, 2018, or September 18, 2018, at Troy University.

Sharrie Cranford made a motion to adjourn the meeting at 12:45pm. LaShea Cobb-England seconded the motion. The motion passed unanimously.

The Board reconvened at 1:05pm.

Sharrie Cranford updated the Board on status of an offer of employment to Rachel Dickinson. State Personnel had agreed with the pay range approved by the Board for Ms. Dickinson's offer. According to the previous motion of the Board, Sharrie Cranford will offer the position to Ms. Dickinson.

Sharrie Cranford made a motion to offer the position of Executive Director to Pam Johnson at Step 1 should Ms. Dickinson decline the offer of the Board for employment. The Board held discussion regarding this motion, and Sharrie Cranford amended her motion to offer the position of Executive Director to Pam Johnson with authorization give to Board President, Sharrie Cranford to negotiate between Step 1 through 5 of the pay scale with Ms. Johnson. Michael Smith seconded the motion. The motion passed unanimously.

Marilyn Colson made a motion to adjourn the meeting at 1:10pm. LaShea Cobb-England seconded the motion. The motion passed unanimously.

Board Chair



Sharrie Cranford

Board Secretary



Amy Smith