

**The Alabama State Board of Social Work Examiners
Board Meeting Minutes
November 13, 2018**

The regular meeting of the Alabama State Board of Social Work Examiners was held on November 13, 2018.

Board Chair, Sharrie Cranford, called the meeting to order at 9:31am.

There was a quorum of members present including:

District I representative Sharrie Cranford – Chair

District II representative Jennifer Venable-Humphrey – Vice Chair

District III representative Valeri White

District IV representative Amy Smith – Secretary

District V representative Dr. Michael Smith

District VI representative Marilyn Colson

District VII representative LaShea Cobb-England

Ellen Leonard, Board Legal Counsel, was present. Executive Director Rachel Dickinson was also present for the meeting. The following guests were present to observe the Board meeting: Ms. Lashaundra Vaughn, Ms. Amanda Jobe, and Mr. K.J. Powell.

Unless otherwise specified, all votes were taken by a show of hands. Proper notice for the meeting was provided to the Secretary of State and posted on the Secretary of State website.

Approval of Minutes

Copies of the minutes from the September 11, 2018, meeting were reviewed. Valeri White made a motion to approve the minutes as corrected. Marilyn Colson seconded the motion. The motion passed unanimously.

Old Board Business

- a. Executive Director Rachel Dickinson updated the Board on status of complaints. There is currently one (1) open complaint. Two (2) will be set for hearings at the next Board meeting.
- b. Jennifer Venable-Humphrey made a motion to accept approval of new licenses issued since the last Board meeting. Marilyn Colson seconded the motion. The motion passed unanimously.

New Board Business

- a. Jennifer Venable-Humphrey proposed the idea of having a booth available at the ACSWE Conference for greater visibility. Executive Director Rachel Dickinson agreed to organize such for the event.
- b. Executive Director Rachel Dickinson provided the Board with a Finance Report Update. Reports no Board finance issues, and stated that she is awaiting notification of the possible cost for proposed website changes.
- c. Dr. Michael Smith updated the Board on progress toward revising the Board's website. Progress is being made, and he will be scheduling some time to meet with Executive Director regarding implementation and updates. Executive Director Rachel Dickinson also advised that a form had been added to the website so that individuals may request Board members for speaking engagements. Discussion was held regarding adding a section to the website where Licensees are able to identify available approved Supervisors and access all Supervision forms on the Supervision link of the website.
- d. Valeri White updated the Board on her progress in exploring how other states handle the issue of Supervision at a BSW level. There was discussion regarding whether a change in the Law would be required to allow Bachelor level Social Workers to provide Licensure Supervision. The Board was advised that, likely, only a Code change would be required. Valeri White agreed to email information to Board members for review, and table further discussion until the next Board meeting.
- e. Valeria White updated the Board on the status of developing a uniform PowerPoint presentation for use by Board members when making presentations at speaking engagements. The idea of having three separate presentations for various purposes was discussed. Ms. White agreed to continue to explore this issue and table for later discussion and review by the Board.
- f. Annual Board Officer elections were held. Sharrie Cranford nominated Amy Smith as Secretary. Valeri White seconded the motion. The motion passed unanimously. Sharrie Cranford nominated herself as Vice-Chair. Dr. Michael Smith seconded the motion. Jennifer Venable-Humphrey nominated Shea Cobb-England as Vice-Chair. Shea Cobb-England accepted the nomination. Dr. Michael Smith, Valeri White, Sharrie Cranford, and Amy Smith voted in favor of Sharrie Cranford as Vice-Chair. LaShea Cobb-England, Marilyn Colson, and Jennifer Venable Humphrey voted in favor of LaShea Cobb-England as Vice-Chair. The motion to elect Sharrie Cranford as Board Vice-Chair carried. Sharrie Cranford nominated Dr. Michael Smith as Board Chair. Valeri White seconded the motion. The motion carried unanimously.
- g. Jennifer Venable-Humphrey raised questions to the Board surrounding Legislative changes related to criminal history checks of applicants for licensure, and ability to charge fees as a Board for reinstatement. This will be tabled for future discussion.
- h. Sharrie Cranford addressed the Board regarding exploring possible changes in the Code to address applicants who reapply for eligibility to sit for the examination each year to avoid having to sit for the examination. This will be tabled for future discussion.
- i. Marilyn Colson addressed the Board regarding exploring reinstatement of notifications of upcoming license renewal being sent to licensees. She asked that the topic be added to the upcoming Board agenda for further discussion.

- j. Dr. Michael Smith requested that the order of agenda for Board meetings be amended for future agendas.
- k. Jennifer Venable-Humphrey opened the floor for any suggestions or needs of the Board to be raised at the upcoming Delegate assembly.

Other requests

- a. Jennifer Venable-Humphrey made a motion to deny the request of Valerie Brothers to obtain CE's outside of her renewal timeframe. LaShea Cobb-England seconded the motion. There was discussion regarding the Code not allowing for CE's to be earned outside of the renewal period. Sharrie Cranford abstained. The motion carried with Jennifer Venable-Humphrey, Valeri White, Dr. Michael Smith, Marilyn Colson, LaShea Cobb-England, and Amy Smith voting in favor of the motion.
- b. Valeri White made a motion to deny the request of Ms. Christine Clark to waive the requirement for her to take the licensure examination. Marilyn Colson seconded the motion. The motion passed unanimously.
- c. Licensee Brittany Townsend addressed the Board regarding her request for reconsideration related to her LICSW Supervision. Sharrie Cranford made a motion to deny the request of Ms. Brittany Townsend for reconsideration of her LICSW Supervision and notify her in writing that she has until October 23, 2020 to complete 50 hours of Supervision. LaShea Cobb-England seconded the motion. Jennifer Venable-Humphrey discussed the Supervisor's responsibility to fulfill the obligations of the Supervision contract. Following discussion, a vote was held, and the motion passed unanimously.
- d. Marilyn Colson made a motion to deny the request of Ms. Paula Wiggins for approval to use CE's earned outside of her renewal timeframe. Jennifer Venable-Humphrey seconded the motion. The motion passed unanimously.
- e. Ms. Jamieliah Zorn presented the circumstances surrounding her termination from prior employment to the Board via telephone conference call. Marilyn Colson made a motion to approve the request of Ms. Jamieliah Zorn. Sharrie Cranford seconded the motion. Following brief discussion, the motion passed unanimously.

PIP Applications

- a. Abercrombie, Weldon – Approved Clinical Social Work, Approved Social Work Administration
- b. Burrage, Jeremy – Approved Social Casework, Approved Clinical Social Work
- c. Genous, Penny – Approved Social Casework, Approved Clinical Social Work
- d. Griffin, Nadine – Approved Social Casework, Approved Clinical Social Work, Denied Social Work Administration
- e. Holloway, Virginia Ann – Approved Social Casework, Approved Clinical Social Work, Denied Community Organization, Denied Social Work Administration

- f. Hoosier, Debra – Approved Social Casework, Approved Clinical Social Work, Approved Social Work Administration
- g. Lowery, April – Approved Social Casework
- h. McAllister, Krystina – Approved Social Casework, Approved Clinical Social Work
- i. McWhirter, Mary – Approved Social Casework, Approved Clinical Social Work
- j. Mohlman, Laura – Approved Clinical Social Work
- k. Somdal, Amanda Grace – Approved Social Casework, Approved Clinical Social Work
- l. Taylor, Judy – Approved Social Casework, Approved Clinical Social Work
- m. Thompson, Jennifer – Approved Social Casework, Approved Clinical Social Work, Denied Social Work Administration
- n. Walker, Rachel L. – Approved Social Casework, Approved Clinical Social Work
- o. Welch, Shannon – Approved Social Casework, Approved Clinical Social Work
- p. White, Loren – Approved Clinical Social Work
- q. Williams, Jennifer – Approved Clinical Social Work, Approved Social Work Administration

Requesting Reconsideration or Addition

- r. Miller, Selena M. – Approved Clinical Social Work
- s. Thomas, Amber – Denied Clinical Social Work

Proposed dates for next Board Meeting: January 11, 2019 at 9:30am.

Jennifer Venable-Humphrey made a motion to adjourn the meeting at 12:25pm. LaShea Cobb-England seconded the motion. The motion passed unanimously.

Board Chair



Dr. Michael Smith

Board Secretary



Amy Smith