

**The Alabama State Board of Social Work Examiners
Board Meeting Minutes
October 28, 2011**

The regular meeting of the Alabama State Board of Social Work Examiners was held on October 28, 2011, at 100 North Union Street, Suite 732 in Montgomery, Alabama with chairman and secretary present.

Board Chair, Leisa Askew, called the meeting to order at 9:32 a.m.

There was a quorum of members present including:
District III representative Leisa Askew - Board Chair
District IV representative Paula Johnson - Vice-Chair
District VI representative Mandy Andrews- Board Secretary
District V representative Esophia Clayborn (Arrived at 11:34 AM)
District VII representative James Ware

Executive Director Brenda Holden, Executive Secretary Karen Hester, and Ellen Leonard, Attorney for the Board, were present for the meeting.

The Board welcomed guests, Beverly Rankin and Lindsey Martin.

Unless otherwise specified, all votes were taken by a show of hands. Proper notice for the meeting was provided to the Secretary of State and posted on the Secretary of State website.

Approval of Minutes:

A copy of the minutes from the September 15, 2011 Board Meeting was distributed and reviewed. Paula Johnson made a motion to approve the minutes as they stand. James Ware seconded the motion. The minutes were approved unanimously.

Old Board Business:

- a. Brenda Holden reported that there are nine open complaints, three of which are self-reports. Two of the licensees have been sent disciplinary agreements and two are scheduled for hearings.
- b. The Board reviewed and approved the list of new social work licensees. Paula Johnson made a motion to accept the list of new social work licensees. James Ware seconded the motion. The motion was approved unanimously.
- c. The Board received an update on the status of the proposed wording for the legislation allowing LCSWs to make mental health diagnoses. Brenda Holden has amended the language to accommodate the AMA's request. She will contact the VA regarding their impression of the new language.

At 10:01 AM, a recess was called in order to begin the scheduled Public Hearing on proposed changes to the Administrative Code. See attached Minutes.

The Regular meeting was called back into order, at 11:02 AM, after the Public Hearing and a break.

New Board Business:

- a. There were no updates on Board Members being invited to speak.
- b. [NOTE: This item was moved to later in the agenda as the Board did not have the necessary five members present when it was originally presented.] The Board discussed the disciplinary agreements for Amanda Jones and Susan Woods. At 12:30 PM, Leisa Askew made a motion to enter Executive Session for ten (10) minutes to discuss the good name and character of a(n) individual(s). James Ware seconded the motion. Voting in favor of the motion: Mandy Andrews, Paula Johnson, Esophia Clayborn, Leisa Askew, and James Ware. Opposing the motion: None. At 12:36 PM, Leisa Askew made a motion to rise from Executive Session. Paula Johnson seconded the motion. Voting in favor of the motion: Mandy Andrews, Paula Johnson, Esophia Clayborn, Leisa Askew, and James Ware. Opposing the motion: None.

Leisa Askew made a motion that the Board accept the disciplinary agreement for Susan Woods. Esophia Clayborn seconded the motion. Voting in favor of the motion: Mandy Andrews, Esophia Clayborn, Leisa Askew, and James Ware. Opposing the motion: None. Abstaining from the vote: Paula Johnson.

Leisa Askew made a motion that the Board accept the disciplinary agreement for Amanda Jones. Esophia Clayborn seconded the motion. Voting in favor of the motion: Mandy Andrews, Paula Johnson, Esophia Clayborn, Leisa Askew, and James Ware. Opposing the motion: None.

- c. The Board reviewed the budget request for FY2013. The request will be revised after the Executive Director Search Sub-committee meets to discuss the salary range for the Executive Director position.
- d. The Board discussed the election of new officers. At the time of the discussion, it was noted that three districts were not represented at this Board meeting. Further, the Board discussed the unexpected vacancy in the District III seat and the upcoming retirement of the Executive Director. Leisa Askew made a motion to move the election of officers until the meeting scheduled for November 14, 2011. James Ware seconded the motion. The motion was approved unanimously.
- e. Darby Forrester from the State of Alabama Department of Personnel addressed the Board regarding the development of minimum qualifications and determining a pay grade for the Executive Director position.

PIP Applications:

- a. Jennifer H. Ervin - Approved Social Casework and Clinical Social Work
- b. Frances D. McKoy - Approved Social Casework and Clinical Social Work
- c. Wendy D. Pounders - Approved Social Casework
- d. Regina A. Sankey - Approved Social Casework
- e. Amber M. Stephenson - Approved Social Casework
- f. Amber D. Steward - Approved Social Casework
- g. Jeffery Bloch - Approved Social Casework
- h. Nan Leslie Nadler - Approved Clinical Social Work
- i. Timothy Jay Rolfe - Approved Social Casework and Social Work Administration
- j. Tracy Pratt Wallace - Approved Social Casework and Clinical Social Work
- k. Terina Cummings Wood - Approved Social Casework and Social Work Administration
- l. Sharon T. Atkins - Approved Social Casework and Clinical Social Work

Other Requests:

- a. The Board discussed the policy change and officer candidates for the ASWB to be voted on during the Fall Meeting. The Board approved the Executive Director to vote as delegate for the Board.
- b. The Board reviewed and discussed a continuing the requirement of verification of employment for the LCSW. The LCSW is the only level of licensure with this requirement and many companies will no longer verify employment. James Ware made a motion to no longer require employment verification for the LCSW exam. Paula Johnson seconded the motion. Voting in favor of the motion: Leisa Askew, Paula Johnson, Mandy Andrews, and James Ware. Opposing the motion: none. Abstained from the vote: Esophia Clayborn.
- c. The Board reviewed and discussed a request, from INR, to reconsider granting CE approval for the workshop "Conquering Pain". Paula Johnson made a motion to deny the request. James Ware seconded the motion. The motion was approved unanimously.
- d. The Board approved plan to register as a vendor at the 2012 Alabama Conference of Social Work to be held in Perdido Beach, Alabama.
- e. The Board reviewed and discussed Stacy L. Hall's request for the Board to accept the LCSW test from another state for Alabama's Graduate Level License. The Board denied Ms. Hall's request.
- f. The Board reviewed and discussed Sheila D. Hunt's request for the Board to grant her an LGSW based on her licensure in Louisiana. The Board denied Ms. Hunt's request.
- g. The Board reviewed and discussed Bernita L. Lewis' request for an extension of time to take the licensing exam. The Board denied Ms. Lewis' request.
- h. The Board reviewed and discussed Tracy E. Fleming-Smith's request for CE waiver. The Board denied Ms. Fleming Smith's request.

The Board recessed for at 12:39 PM for a sub-committee meeting.

This recorder left the meeting at 2:10 PM. Paula Johnson recorded the minutes for the remainder of the meeting. James Ware left the meeting at 2:15 PM.

As only three members were present at the meeting at 2:15 PM, Paula Johnson made a motion to adjourn the meeting at 2:15 PM. Leisa Askew seconded the motion. The motion was approved unanimously.

The next Board meeting is scheduled for November 14, 2011 at 9:30 AM in the Board Conference Room.

Board Chair

Board Secretary

Leisa Askew

Mandy Andrews

**The Alabama State Board of Social Work Examiners
Public Hearing Minutes
October 28, 2011**

The Alabama State Board of Social Work Examiners held a Public Hearing on October 28, 2011, at 100 North Union Street, Suite 732 in Montgomery, Alabama with chairman and secretary present.

Board Chair, Leisa Askew, called the hearing to order at 10:01 a.m.

There was a quorum of members present including:
District III representative Leisa Askew - Board Chair
District IV representative Paula Johnson - Vice-Chair
District VI representative Mandy Andrews- Board Secretary
District VII representative James Ware

Executive Director Brenda Holden, Executive Secretary Karen Hester, and Ellen Leonard, Attorney for the Board, were present for the meeting.

The Board welcomed guests:

Suzanne Geiger	Lindsey Martin
James Geiger	Patricia Randich-Dumas
Cheryl Bonneau	Beverly Rankin

Unless otherwise specified, all votes were taken by a show of hands. Proper notice for the hearing was provided to the Secretary of State and posted on the Secretary of State website.

The Board reviewed and discussed proposed changes to the Administrative Code regarding supervision documentation. There were no comments from the public on the proposed change. Leisa Askew made a motion to accept proposed changes to Section 850-x-3-.02 of the Administrative Code. Paula Johnson seconded the motion. Voting in favor of the motion: Leisa Askew, Paula Johnson, James Ware, and Mandy Andrews. Opposing the motion: none.

The Board reviewed and discussed proposed changes to the Administrative Code regarding licensure renewal fees. Guests addressed the Board with comments regarding the proposed change. The Board recognized comments received via mail from:

Heather E. Smith - Hamilton	Ann R. Ferguson - Alexander City
Carole B. Grimes - Montevallo	Mollie Isaacson - Montgomery
Diane Wharton - Fairhope	William M. Brown (email) - Birmingham
Katherine Hinton - Tuscaloosa	Jason Cowart (email) - Fayette
Katji W. Lisenby - Fairhope	

The Board reviewed and discussed proposed changes to the Administrative Code regarding supervision documentation. Paula Johnson made a motion to accept proposed changes to Section 850-x-5-.04 of the Administrative Code. James Ware seconded the motion. Voting in favor of the motion: Leisa Askew, Paula Johnson, James Ware, and Mandy Andrews. Opposing the motion: none.

The hearing was adjourned at 10:45 AM.

Board Chair

Board Secretary

Leisa Askew

Mandy Andrews